**Charlottetown Food Council**

**Monthly Meeting**

**Wednesday, February 19th, 2020**

**5:00 PM – 7:00 PM**

Charlottetown City Hall

199 Queen Street, Charlottetown, PE

**AGENDA**

1. Call to Order

2. Declarations of Conflict of Interest;

3. Review & Approval of Agenda;

4. Appoint Meeting Secretary & Referee;

5. Items for discussion:

 a. [Asset Mapping](https://www.google.com/maps/d/viewer?mid=1YisvEpbIf3k68UM8-vGI8p98FpBu0Mjx&ll=46.25711793477841%2C-63.12797356030853&z=14): community workshops, project coordinator – Jacqui Scaman

 Discuss schedule + roles/responsibilities

 b. Current member status clarification – Karen Murchison

 c. Sustainable Events Manual/Food Vendor Guidelines – Jessica Brown

**b. Reports of Committees**

Projects Committee:

No committee report for projects committee

Bernie Plourd: Project form

Finance Committee

Committee Report – Chair, Karen Murchison

Communications Committee:

Committee Report – Chair, Shannon Courtney

Policy Committee:

Committee Report – Chair, Robert Godfrey

 6.       Introduction of new business/other:

 a. Scope for RFQ for strategic planning sessions – Karen Murchison

 b. Herb Day 2020 – Jessica Brown

 c. Food Audit of Island Recreation Facilities – for group discussion

 7. Motion for adjournment